

I want to use an Electronic COE – so, what does that mean and how do I make it happen?

Wednesday, October 19, 2016 – National ID&R Forum

San Antonio, Texas 8:30 am – 10:00 am

Vaughn Murray – Pennsylvania MEP/CSIU

Education Programs Information Management Coordinator

Presenter:

- Vaughn Murray
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Central Susquehanna Intermediate Unit (CSIU)
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- Who do we have in the room today?

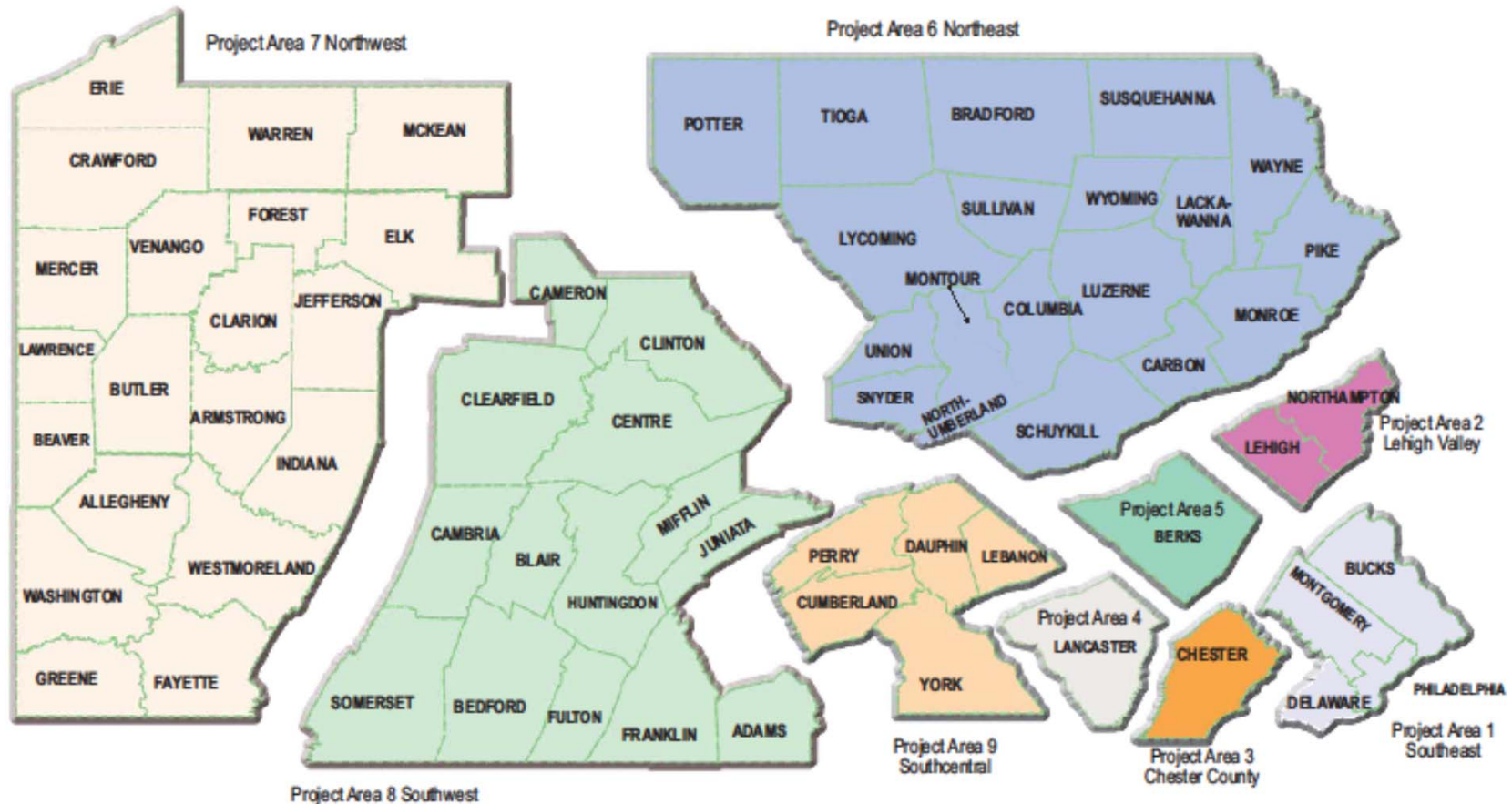
•Session Overview



- Welcome, Introductions and Objective
- Information on the PA MEP
- Common Questions about an eCOE
- PA System Specifics
 - System Overview/History
 - Steps in Implementation
 - Advantages/Disadvantages
 - System Specifics
 - Lessons Learned
- Questions and Input from other States Using eCOE
- Additional Questions/Answers



Pennsylvania Migrant Education Counties Map



- 5141 Active Students (Birth thru 22) in 2831 Families
 - 71% K-12
 - 11% OSY
 - 18% Preschool
- 3019 Served during Summer
- 1736 Students Recruited on 976 COEs by 30 Recruiters
- Varied Races
 - 73% Hispanic
 - 21% Asian
 - 4% Black
 - 2% White
- Many Different Home Languages
 - 71% Spanish
 - 16% Nepali/Burmese
 - 3.5% English
 - 9.5% 15+ other languages

- What is an eCOE?
- How do I get started?
- What does it cost?
- How do you support it?
- How are signatures collected?
- How do you get copy of COE to parents?
- Other burning questions from the audience?

System Overview and Users



- Palm Project started over 15 years ago
- Using Laptop type Tablets for almost 10 years
- Fully Integrated into Main Data System
- System Provides many edit checks
- Data Flow between Users
- Signature of Parent, Recruiter and Reviewer collected on Tablet
- Scanned Documents and COE Log
- Printed copies provided to family AFTER final review
- System Users
 - 30 Recruiters
 - 5 Data Specialists
 - 5 Reviewers and Quality Control Teams

- Defining System Goals/Workflow
- Work closely with users and software engineers
- Selecting/Ordering Hardware
- Manual Development
- Test, Test, Test
- Computer Training
- System Training
- Controlled Rollout
- Evaluate and Modify as Needed

System Advantages



- Improved Accuracy due to data checks
- No handwriting issues
- Costs of printing forms increasing
- Improved timeliness (no need to mail)
- Ease of Data Flow
- All Information is Electronic
- Recruiters really like it

- Costs (ongoing)
- Additional Training
- Technical Issues
- Staff Comfort Takes Time

Pennsylvania System Specifications

MIS 2000 (Tablet) - PA1

Record Procedures Reports Preferences COE Go View Help

COE Data

COE Number: 1-64518 COE Sign Date: Recruited By : TAMMY RIEPPEL Date :
Reviewed/Verified By : Date :
Entered into MIS2000 By: Enter Date: Created: 10/10/2016 5:43:10 PM
Modified:

Priority Only Hide Complete

Owned by: Recruiter

Family Data

Legal Father Last	First	Legal Mother Last	First		
SMITH	JOE	SMITH	MARY		
Current Father Last	First	Relationship	Current Mother Last	First	Relationship
SMITH	JOE	FATHER	SMITH	MARY	MOTHER

Current Address

#	Mod	Street	Apt	City	State	Zip	Phone
123	1/2	MAIN	APT 2	MYCITY	PA	12345	555-555-1234

Mailing Address

City	State	Zip
NONE		

Home Language

Home Language	Home Language 2
English	Spanish

Homebase Address

Homebase Address	Homebase City	State	Country	Zip	Homebase Phone
NONE	HOMESECITY	FL	USA	54321	NONE

Homebase District

NONE

Pennsylvania System Specifications



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Record Procedures Reports Preferences COE Go View Help

COE Data

COE Number: 1-64518
COE Sign Date: []
Recruited By: TAMMY RIEPPEL
Reviewed/Verified By: []
Date: []
Entered into MIS2000 By: []
Enter Date: []
Created: 10/10/2016 5:43:10 PM
Modified: 10/10/2016 5:47:49 PM

Search COE []
[] [] [] [] [] [] [] []
 Priority Only Hide Complete
Submit [] View Log []

Owned by: Recruiter

Qualifying Move and Work

Items 1 - 4 [] Items 5 - 6 []

1. The child(ren) listed above moved from a residence in (District) [FROMDISTRICT] in [FROMCITY] [FL] [USA]
to a residence in [SHIKELLAMY SD] [SUNBURY] [PA]

2. The child(ren) moved (complete both a. and b.):
a. With []
b. The worker, [JOE SMITH] is the child or the child's [PARENT]
i. (Complete if "to join or precede" is checked in 2a.) The worker moved on [8/1/2016]
The child(ren) moved on [8/1/2016] Moved Comment: []

3. The Qualifying Arrival Date was [8/1/2016]

4. The worker moved due to economic necessity in order to obtain: [A - Qualifying work and obtained qualifying Work]
If worker did not obtain the qualifying work: []
Did Not Obtain Comments []

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Enter Date:
Created: 10/10/2016 5:43:10 PM
Modified: 10/10/2016 5:47:49 PM

Owned by: Recruiter

Qualifying Move and Work

Items 1 - 4 | Items 5 - 6

5. The Qualifying work * was (make a selection in both a. and b.):

Temp/Seasonal
a.

Fishing/Agriculture
b. * If applicable, check Personal Subsistence

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:
Temp Comment:

Employer Name/Address:

COE Comments

YOU CAN ADD ANY COMMENT HERE YOU WANT

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 Date:
 Date:
 Entered into MIS2000 By:
 Enter Date:
 Created: 10/10/2016 5:43:10 PM
 Modified: 10/10/2016 5:55:14 PM

Search COE
 Priority Only Hide Complete
 Submit View Log

Owned by: Recruiter

COE Children

The Child(ren) listed below arrived in the present
 County: NORTHUMBERLAND District: SHIKELLAMY SD Res. Date: 8/1/2016 QAD: 8/1/2016
 District: FROMDISTRICT Country: USA State: FL City: FROMCITY

Last Name 1	Last Name 2	Suffix	First Name	Middle Name	Sex	Birthdate	Age
SMITH			JR	A	M	5/1/2000	16

Mult. Birth Ver: N Birth City: BIRTHCITY Birth State: FL Birth Country: USA School ID: PACZHX School Name: SHIKELLAMY HS

Grade: 10 DO Grade: EY Grade: Enr. Date: 9/1/2016 Enrollment Type: REGULAR SCHOOL ENROLL Ethnicity: White

Staff: Assigned:

Last Name	First Name	Enroll Date	Facility Name
SMITH	JR	9/1/2016	SHIKELLAMY HS

Add Child To COE
 Remove Child from COE
 Update Enrollment

Student IDs
 PA1-89343
 PA ID

Pennsylvania System Specifications



Record Procedures Reports Preferences COE Go View Help

COE Data

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COE Sign Date: []
Recruited By: TAMMY RIEPPEL
Date: []
Reviewed/Verified By: []
Date: []
Entered into MIS2000 By: []
Enter Date: []
Created: 10/10/2016 5:43:10 PM
Modified: 10/10/2016 5:58:49 PM

Search COE []
[] [] [] [] [] [] [] []
 Priority Only Hide Complete
Submit [] View Log []

Owned by: Recruiter

School Verification - K12 Only

Previous School Current School
Grade Type: K12 (If Preschool or OOS Skip to Employment Verification)
Enr. Date: 9/1/2016
Comments: []
Person Contacted: SHIKELLAMY - NORTHUMBERLAND CO
OR W/D Date: []
MRS CLERK -- HIGH SCHOOL GUIDANCE OFFICE
Verified By: WENDY BOWMAN
Date: 10/5/2016

Employer Verification

Hired Applied
Date Hire/Apply: 8/1/2016
Comments: []
Employer: DRIES ORCHARD
Person Contacted: MRS DRIES
Other Person Name: []
Verification Document Type: CALLING EMPLOYER
Address: RR SUNBURY
Verified By: WENDY BOWMAN
Date: 10/5/2016
Phone: 570-555-1234

Pennsylvania System Specifications



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Entered into MIS2000 By: Enter Date: Created: 10/10/2016 5:43:10 PM
Modified: 10/10/2016 6:01:40 PM

Priority Only Hide Complete

Owned by: Recruiter


Family/Guardian/Spouse/Worker Signature

Select Language: SPANISH Yes/No Y

Entiendo que el propósito de este formulario es ayudar al Estado a determinar si el niño(s)/joven(es) que se enumera(n) arriba es/son elegible(s) para el Programa de Educación para Migrantes Título I, Parte C. Hasta donde tengo conocimiento, toda la información proporcionada al entrevistador es verdadera.

Yes/No Y

El Programa de Educación para Migrantes (MEP), regulaciones de elegibilidad para los migrantes, servicios, transferido de expedientes, y el Acta de los Derechos Educativos y de Privacidad de la Familia (FERPA) me han sido explicados. Entiendo que mis expedientes y/o los expedientes de mis hijos estarán disponibles

Signature: 

COE Sign Date: 10/10/2016
Relationship: C.FATHER

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Modified: 10/10/2016 6:03:25 PM

Priority Only Hide Complete


Submit View Log

Owned by: Recruiter

Staff Signatures

I certify that based on the information provided to me, which in all relevant aspects is reflected above, I am satisfied that these children are migratory children as defined in 20 U.S.C. 6399(2) and implementing regulations, and thus eligible as such for MEP services. I hereby certify that, to the best of my knowledge, the information is true, reliable and valid and I understand that any false statement provided herein that I have made is subject to fine or imprisonment pursuant to 18 U.S.C. 1001.

Recruiter Signature




Sign

Recruiter Sign Date: 10/10/2016

Recruited By: TAMMY RIEPPEL

Verifier Signature



Sign

Reviewer Sign Date: 10/10/2016

Reviewed/Verified By:

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Modified: 10/10/2016 6:03:25 PM

Priority Only Hide Complete

Submit View Log

Owned by: Recruiter

COE Documents

Scan New Document Rotate Image Print

Description: TEST SCAN

Scanned	Description
10/10/2016 6:07:25 PM	TEST SCAN

Vaughn
Murray
Central Susquehanna Intermediate
Unit

Family Eligibility Child(ren) Verification Family Sig. Staff Sig. Documents

COE Log

New pa1 10/10/2016 6:09:31 PM
THIS IS A SAMPLE LOG ENTRY

Copy To Clipboard Close

- More integration of Recruiters into Project
- Lighter Tablets
- Single Software Vendor

- Input/Comments/Questions from or to other States currently using an eCOE?

What May the Future Hold for You?



- New/Different Hardware Devices?
- New Access Methods?
- Any new thoughts after today?
- What have you learned today?
- What more would you like to learn?

- Any other questions?
- Thank you for attending today!
- Contact Information:
 - Vaughn Murray, CSIU
 - vaughn.murray@csiu.org

For more information on the Migrant Education Program
please visit PDE's website at www.education.pa.gov

The mission of the department is to academically prepare children and adults to succeed as productive citizens. The department seeks to ensure that the technical support, resources and opportunities are in place for all students, whether children or adults, to receive a high quality education.