

Creating an Electronic COE for Recruiters

TROMIK Technology Corporation
and the
Region 1 Migrant Education Program Office
Georgia Department of Education



Welcome

Who will benefit from this presentation?

The background features a series of overlapping, semi-transparent geometric shapes in various shades of orange and brown, creating a layered, abstract effect on the right side of the slide.

Who will benefit from this presentation?

- ▶ States who are thinking about an electronic COE

Who will benefit from this presentation?

- ▶ States who are thinking about an electronic COE
- ▶ States in the process of developing an electronic COE

Who will benefit from this presentation?

- ▶ States who are thinking about an electronic COE
- ▶ States in the process of developing an electronic COE
- ▶ States who have an electronic COE and are looking to improve it

Overview

The background features a series of overlapping, semi-transparent geometric shapes in various shades of orange and brown. These shapes are primarily located on the right side of the slide, creating a dynamic, layered effect. The colors range from light tan to deep, dark brown. The overall aesthetic is clean and modern, typical of a professional presentation.

Overview

- ▶ Look at the historical context of our recruiter based system

Overview

- ▶ Look at the historical context of our recruiter based system
- ▶ Look at the design decisions used to make the system

Overview

- ▶ Look at the historical context of our recruiter based system
- ▶ Look at the design decisions used to make the system
- ▶ Look at the final system

Overview

- ▶ Look at the historical context of our recruiter based system
- ▶ Look at the design decisions used to make the system
- ▶ Look at the final system
- ▶ Look at actual experience from a recruiter who uses the system

Overview

- ▶ Look at the historical context of our recruiter based system
- ▶ Look at the design decisions used to make the system
- ▶ Look at the final system
- ▶ Look at actual experience from a recruiter who uses the system
- ▶ Discussion/Questions

Historical Context of our recruiter based system

The background of the slide features a series of overlapping, semi-transparent geometric shapes in various shades of orange and brown. These shapes are primarily located on the right side of the slide, creating a modern, layered aesthetic. The text is positioned in the upper left quadrant of the white space.

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)
This changes the way that people look at computing

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)
This changes the way that people look at computing
- ▶ The internet is becoming pervasive. Although it is not everywhere, some form of coverage exists across a large part of the US. Coverage will continue to grow.

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)
This changes the way that people look at computing
- ▶ The internet is becoming pervasive. Although it is not everywhere, some form of coverage exists across a large part of the US. Coverage will continue to grow.
- ▶ In 2011 TROMIK began designing a recruiter based system

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)
This changes the way that people look at computing
- ▶ The internet is becoming pervasive. Although it is not everywhere, some form of coverage exists across a large part of the US. Coverage will continue to grow.
- ▶ In 2011 TROMIK began designing a recruiter based system
- ▶ In 2013 TROMIK introduced ezPaper electronic COE

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)
This changes the way that people look at computing
- ▶ The internet is becoming pervasive. Although it is not everywhere, some form of coverage exists across a large part of the US. Coverage will continue to grow.
- ▶ In 2011 TROMIK began designing a recruiter based system
- ▶ In 2013 TROMIK introduced ezPaper electronic COE
 - ▶ Works on all portable devices

Historical Context of our recruiter based system

- ▶ In April 2010 Apple introduced the iPad (June 2007 for the iPhone)
 - This changes the way that people look at computing
- ▶ The internet is becoming pervasive. Although it is not everywhere, some form of coverage exists across a large part of the US. Coverage will continue to grow.
- ▶ In 2011 TROMIK began designing a recruiter based system
- ▶ In 2013 TROMIK introduced ezPaper electronic COE
 - ▶ Works on all portable devices
 - ▶ Piloted by Georgia Migrant Education

Design decisions for recruiter system

The background of the slide features abstract, overlapping geometric shapes in various shades of orange and brown. These shapes are primarily located on the right side and bottom of the frame, creating a modern, layered aesthetic. The text is positioned in the upper left quadrant against a plain white background.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
- ▶ How do we address security issues?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
 - ▶ The information would be used by the state MEP for internal use and reporting to OME

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
 - ▶ The information would be used by the state MEP for internal use and reporting to OME
 - ▶ The information would be gathered by recruiters.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators? Would they follow a script and let the computer make all the decisions - like the support desk at dell.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators? Would they follow a script and let the computer make all the decisions - like the support desk at dell. The danger is that this can lead to coaching. If the recruiter hears a statement before the script brings up the appropriate question, the recruiter is tempted to coach the correct answer at the appropriate time.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators? Would they follow a script and let the computer make all the decisions - like the support desk at dell. The danger is that this can lead to coaching. If the recruiter hears a statement before the script brings up the appropriate question, the recruiter is tempted to coach the correct answer at the appropriate time.
 - ▶ Would they have sole responsibility for determining the eligibility of students?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators? Would they follow a script and let the computer make all the decisions - like the support desk at dell. The danger is that this can lead to coaching. If the recruiter hears a statement before the script brings up the appropriate question, the recruiter is tempted to coach the correct answer at the appropriate time.
 - ▶ Would they have sole responsibility for determining the eligibility of students? This would waste the potential help of the computer.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators? Would they follow a script and let the computer make all the decisions - like the support desk at dell. The danger is that this can lead to coaching. If the recruiter hears a statement before the script brings up the appropriate question, the recruiter is tempted to coach the correct answer at the appropriate time.
 - ▶ Would they have sole responsibility for determining the eligibility of students? This would waste the potential help of the computer.
 - ▶ Would they work with the computer to determine eligibility?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
 - ▶ Computer operators? Would they follow a script and let the computer make all the decisions - like the support desk at dell. The danger is that this can lead to coaching. If the recruiter hears a statement before the script brings up the appropriate question, the recruiter is tempted to coach the correct answer at the appropriate time.
 - ▶ Would they have sole responsibility for determining the eligibility of students? This would waste the potential help of the computer.
 - ▶ Would they work with the computer to determine eligibility? Would they follow a script and have the ability to probe the answers?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
 - ▶ Desktop and Laptop computers were the dominant devices at the time. We wanted to support those devices.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
 - ▶ Desktop and Laptop computers were the dominant devices at the time. We wanted to support those devices.
 - ▶ Tablet computers (iPads, etc.) were becoming popular and we believed they would dominate the future of computing.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
 - ▶ Desktop and Laptop computers were the dominant devices at the time. We wanted to support those devices.
 - ▶ Tablet computers (iPads, etc.) were becoming popular and we believed they would dominate the future of computing.
 - ▶ Which operating environments would be supported? IOS, Windows, Android, etc. All of these allow the use of HTML based browsers.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
- ▶ How do we address security issues?

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
- ▶ How do we address security issues?
 - ▶ We wanted to be sure we met all the requirements of FIPS 140-2 regarding data at rest and data in transit. This allows us to meet HIPAA, FERPA, State and federal requirements.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
- ▶ How do we address security issues?
 - ▶ We wanted to be sure we met all the requirements of FIPS 140-2 regarding data at rest and data in transit. This allows us to meet HIPAA, FERPA, State and federal requirements.
 - ▶ We wanted to exceed these requirements and eliminate as much potential liability the states might have.

Design decisions for recruiter system

- ▶ Who would gather/use information from the system?
- ▶ What was the role of recruiters?
- ▶ Which devices/technologies would be used?
- ▶ How do we address security issues?

The end result - ezPaper

The background features a series of overlapping, semi-transparent geometric shapes in various shades of orange and brown. These shapes are primarily located on the right side of the frame, creating a layered, abstract effect. The colors range from light tan to deep, dark brown. The overall composition is clean and modern, with the text 'The end result - ezPaper' positioned in the upper left quadrant in a matching orange-brown color.

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family
- ▶ ezPaper allows the state MEP to determine the order of a normal interview, and allows the recruiter to change the order of the interview if necessary

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family
- ▶ ezPaper allows the state MEP to determine the order of a normal interview, and allows the recruiter to change the order of the interview if necessary
- ▶ ezPaper uses rules that can be modified to determine the relationships between data items, and show which answers fail to meet the state/federal requirements

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family
- ▶ ezPaper allows the state MEP to determine the order of a normal interview, and allows the recruiter to change the order of the interview if necessary
- ▶ ezPaper uses rules that can be modified to determine the relationships between data items, and show which answers fail to meet the state/federal requirements
- ▶ ezPaper is an HTML based collection system.

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family
- ▶ ezPaper allows the state MEP to determine the order of a normal interview, and allows the recruiter to change the order of the interview if necessary
- ▶ ezPaper uses rules that can be modified to determine the relationships between data items, and show which answers fail to meet the state/federal requirements
- ▶ ezPaper is an HTML based collection system. This allows it to operate on all modern equipment including PCs with any operating system, Laptops, Convertibles, and Tablets.

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family
- ▶ ezPaper allows the state MEP to determine the order of a normal interview, and allows the recruiter to change the order of the interview if necessary
- ▶ ezPaper uses rules that can be modified to determine the relationships between data items, and show which answers fail to meet the state/federal requirements
- ▶ ezPaper is an HTML based collection system. This allows it to operate on all modern equipment including PCs with any operating system, Laptops, Convertibles, and Tablets. It will take advantage of emerging technologies such as voice input

The end result - ezPaper

- ▶ ezPaper is designed to collect qualifying information at the point of contact with the migrant family
- ▶ ezPaper allows the state MEP to determine the order of a normal interview, and allows the recruiter to change the order of the interview if necessary
- ▶ ezPaper uses rules that can be modified to determine the relationships between data items, and show which answers fail to meet the state/federal requirements
- ▶ ezPaper is an HTML based collection system. This allows it to operate on all modern equipment including PCs with any operating system, Laptops, Convertibles, and Tablets. It will take advantage of emerging technologies such as voice input
- ▶ ezPaper uses no local storage. All information is stored in a secure location. No personally identifiable information is stored on the local device, and therefore can't be accessed deliberately or accidentally by unauthorized personnel

The end result - ezPaper

▶ Navigating ezPaper Electronic COE

[Previous](#)  National COE [Next](#)

Record the names of the children's legal parents. These are usually birth parents or parents by adoption.

Legal Father First Name :
Legal Father Last Name :

Legal Mother First Name :
Legal Mother Last Name :

[Use Parent/Guardian](#)

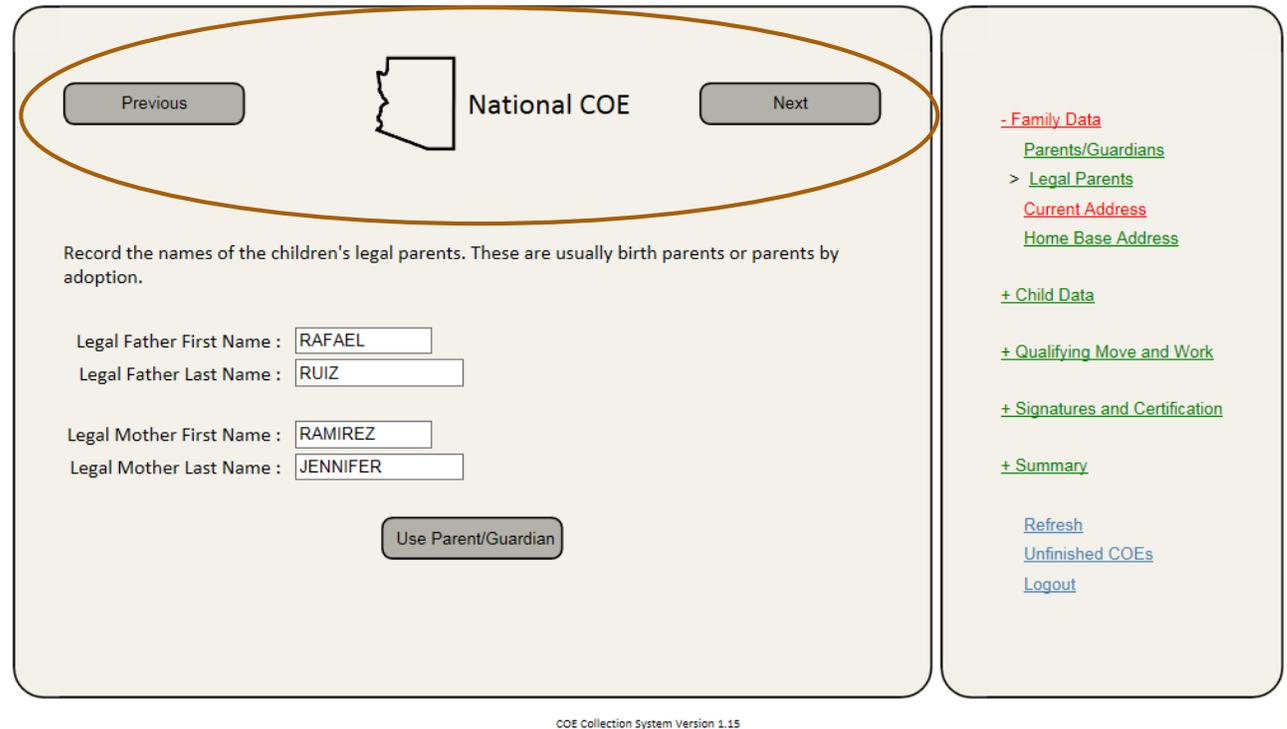
- [Family Data](#)
 - [Parents/Guardians](#)
 - > [Legal Parents](#)
 - [Current Address](#)
 - [Home Base Address](#)
- + [Child Data](#)
- + [Qualifying Move and Work](#)
- + [Signatures and Certification](#)
- + [Summary](#)

[Refresh](#)
[Unfinished COEs](#)
[Logout](#)

COE Collection System Version 1.15

The end result - ezPaper

- ▶ Navigating ezPaper Electronic COE
 - ▶ Use the Previous and Next buttons to move through the interview process



The screenshot displays the 'National COE' interface. At the top, there are three buttons: 'Previous', a map of Oklahoma, and 'Next'. Below these is a form for recording legal parent names. The form includes fields for 'Legal Father First Name' (RAFAEL), 'Legal Father Last Name' (RUIZ), 'Legal Mother First Name' (RAMIREZ), and 'Legal Mother Last Name' (JENNIFER). A 'Use Parent/Guardian' button is located at the bottom of the form. To the right of the form is a sidebar with a list of navigation links: '- Family Data', 'Parents/Guardians', '> Legal Parents', 'Current Address', 'Home Base Address', '+ Child Data', '+ Qualifying Move and Work', '+ Signatures and Certification', '+ Summary', 'Refresh', 'Unfinished COEs', and 'Logout'. The text 'COE Collection System Version 1.15' is visible at the bottom of the page.

Previous  National COE Next

Record the names of the children's legal parents. These are usually birth parents or parents by adoption.

Legal Father First Name :

Legal Father Last Name :

Legal Mother First Name :

Legal Mother Last Name :

[- Family Data](#)
[Parents/Guardians](#)
> [Legal Parents](#)
[Current Address](#)
[Home Base Address](#)

[+ Child Data](#)

[+ Qualifying Move and Work](#)

[+ Signatures and Certification](#)

[+ Summary](#)

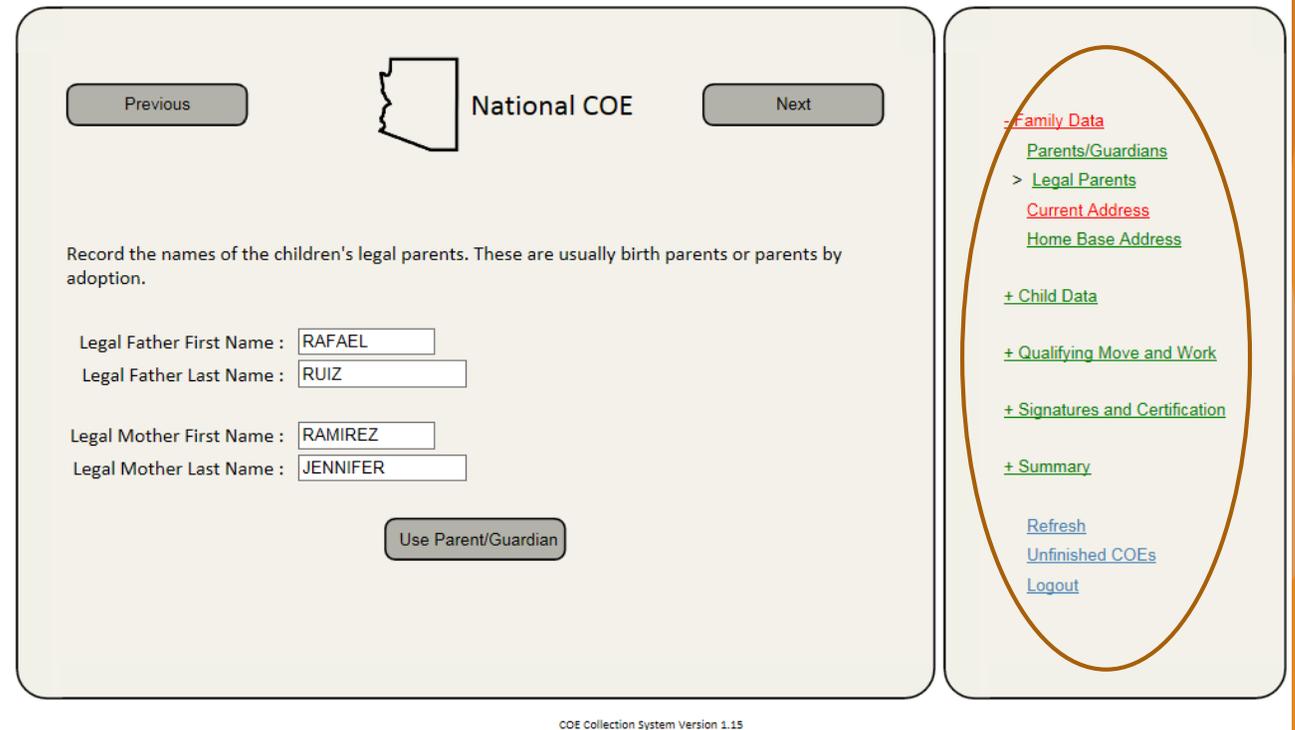
[Refresh](#)
[Unfinished COEs](#)
[Logout](#)

COE Collection System Version 1.15

The end result - ezPaper

▶ Navigating ezPaper Electronic COE

- ▶ Use the area on the right side of the screen to move directly to a section



The screenshot displays the 'National COE' form in the ezPaper system. At the top, there are 'Previous' and 'Next' buttons flanking a map of Oklahoma and the title 'National COE'. Below this, a text instruction reads: 'Record the names of the children's legal parents. These are usually birth parents or parents by adoption.' The form contains four input fields: 'Legal Father First Name' (RAFAEL), 'Legal Father Last Name' (RUIZ), 'Legal Mother First Name' (RAMIREZ), and 'Legal Mother Last Name' (JENNIFER). A 'Use Parent/Guardian' button is located at the bottom of the form. On the right side, a navigation menu is visible, with a brown oval highlighting the 'Legal Parents' section. The menu items are: '- Family Data', 'Parents/Guardians', '> Legal Parents', 'Current Address', 'Home Base Address', '+ Child Data', '+ Qualifying Move and Work', '+ Signatures and Certification', '+ Summary', 'Refresh', 'Unfinished COEs', and 'Logout'. The footer of the page reads 'COE Collection System Version 1.15'.

COE Collection System Version 1.15

The end result - ezPaper

► Using visual clues

[Previous](#)  National COE [Next](#)

Record the names of the children's legal parents. These are usually birth parents or parents by adoption.

Legal Father First Name :

Legal Father Last Name :

Legal Mother First Name :

Legal Mother Last Name :

[Use Parent/Guardian](#)

- [Family Data](#)
 - [Parents/Guardians](#)
 - > [Legal Parents](#)
 - [Current Address](#)
 - [Home Base Address](#)
- + [Child Data](#)
- + [Qualifying Move and Work](#)
- + [Signatures and Certification](#)
- + [Summary](#)

[Refresh](#)
[Unfinished COEs](#)
[Logout](#)

COE Collection System Version 1.15

The end result - ezPaper

- ▶ Using visual clues

- ▶ The small arrow shows where you are in the interview

Previous  National COE Next

Record the names of the children's legal parents. These are usually birth parents or parents by adoption.

Legal Father First Name :

Legal Father Last Name :

Legal Mother First Name :

Legal Mother Last Name :

[- Family Data](#)

- [Parents/Guardians](#)
- > [Legal Parents](#)**
- [Current Address](#)
- [Home Base Address](#)

[+ Child Data](#)

[+ Qualifying Move and Work](#)

[+ Signatures and Certification](#)

[+ Summary](#)

[Refresh](#)

[Unfinished COEs](#)

[Logout](#)

COE Collection System Version 1.15

The end result - ezPaper

- ▶ Using visual clues

- ▶ Red items indicate incomplete or erroneous information

The screenshot displays a web form for 'National COE'. At the top, there are 'Previous' and 'Next' buttons flanking a map of Oklahoma. Below this, a text instruction reads: 'Record the names of the children's legal parents. These are usually birth parents or parents by adoption.' The form contains four input fields: 'Legal Father First Name' (RAFAEL), 'Legal Father Last Name' (RUIZ), 'Legal Mother First Name' (RAMIREZ), and 'Legal Mother Last Name' (JENNIFER). A 'Use Parent/Guardian' button is positioned below these fields. On the right side, a vertical menu lists several sections: '- Family Data', 'Parents/Guardians', '> Legal Parents', 'Current Address', and 'Home Base Address'. The 'Current Address' item is circled in red, indicating it is incomplete or erroneous. Other menu items include '+ Child Data', '+ Qualifying Move and Work', '+ Signatures and Certification', '+ Summary', 'Refresh', 'Unfinished COEs', and 'Logout'. The footer of the page reads 'COE Collection System Version 1.15'.

The end result - ezPaper

- ▶ Using visual clues

- ▶ Red items indicate incomplete or erroneous information

The screenshot displays a web form titled "National COE" with a map of Arizona. It includes "Previous" and "Next" navigation buttons. The form contains a text area for "Current Address" (filled with "861 JEFFERSON, PO BOX 586"), a "City" field (empty), a "State" dropdown (set to "AZ"), a "Zip" field (filled with "85349"), and a "Phone" field (filled with "(928)111-2222"). A red error message, "Current City must have a value", is circled in orange below the city field. A right-hand sidebar lists menu items: "- Family Data" (with sub-items "Parents/Guardians" and "Legal Parents"), "> Current Address" (with sub-item "Home Base Address"), "+ Child Data", "+ Qualifying Move and Work", "+ Signatures and Certification", and "+ Summary". At the bottom of the sidebar are links for "Refresh", "Unfinished COEs", and "Logout". The footer text reads "COE Collection System Version 1.15".

The end result - ezPaper

- ▶ Using visual clues

- ▶ Red disappears when the problem has been eliminated

The screenshot displays a web form titled "National COE" with a map of Arizona. At the top, there are "Previous" and "Next" buttons. The main content area contains the instruction: "Record the family's current physical address. This is the address where the family resides." Below this, there are several input fields: "Current Address" (with the value "861 JEFFERSON, PO BOX 586"), "City" (with the value "SAN LUIS"), "State" (with the value "AZ"), "Zip" (with the value "85349"), and "Phone" (with the value "(928)111-2222"). A red oval highlights the bottom of the form area. On the right side, there is a sidebar with a list of menu items: "- Family Data", "Parents/Guardians", "Legal Parents", "> Current Address", "Home Base Address", "+ Child Data", "+ Qualifying Move and Work", "+ Signatures and Certification", and "+ Summary". At the bottom of the sidebar are links for "Refresh", "Save COE", "Unfinished COEs", and "Logout".

COE Collection System Version 1.15

The end result - ezPaper

► Finishing the COE

NATIONAL CERTIFICATE OF ELIGIBILITY

I. FAMILY DATA	
Male Parent/Guardian: RUIZ, RAFAEL	Female Parent/Guardian: RAMIREZ, JENNIFER
Current Address: 861 JEFFERSON PO BOX 586	City: SAN LUIS State: AZ Zip: 85349 Telephone: (928) 11-2222

II. CHILD DATA									
Last Name 1	Last Name 2	Suffix	First Name	Middle Name	Sex	Birth Date	MB	Code	Residency Date
RUIZ	RAMIREZ		CLAUDIA		F	7/15/06	N	04	4/10/15
RUIZ	RAMIREZ		RAFAEL		M	9/12/07	N	04	4/10/15

III. QUALIFYING MOVE & WORK					IV. COMMENTS (Must include 2(a), 4, 5, 6 and 7(b) of the Qualifying Move & Work Section, if applicable)				
1. The child(ren) listed on this form moved from a residence in CA/USA to a residence in GADSDEN #12 / SAN LUIS / AZ / SALINAS					FAMILY MOVED FROM SALINAS CALIFORNIA TO SAN LUIS ARIZONA ON APRIL 10TH, 2015 TO WORK IN AGRICULTURE. MRS. RAMIREZ OBTAINED A JOB WITH MATIAS VILLEGAS COMPANY CUTTING AND PACKAGING COULIFLOWER. THIS IS THE FAMILY'S VERY FIRST MOVE.				
2. The child(ren) moved (complete both a. and b.): a. <input checked="" type="checkbox"/> on own as worker, OR <input type="checkbox"/> with the worker, OR <input type="checkbox"/> to join or precede the worker. b. The worker, JENNIFER RAMIREZ, is the child or the child's <input type="checkbox"/> parent <input type="checkbox"/> spouse <input type="checkbox"/> guardian. i. (Complete if 'to join or precede' is checked in 2a.) The worker moved on _____ (provide comment) The child(ren) moved on _____ (provide comment)									
3. The Qualifying Arrival Date was 04/10/15									
4. The worker moved due to economic necessity in order to obtain: a. <input checked="" type="checkbox"/> qualifying work, and obtained qualifying work, OR b. <input type="checkbox"/> any work, and obtained qualifying work soon after the move, OR c. <input type="checkbox"/> qualifying work specifically, but did not obtain the work. If the worker did not obtain the qualifying work: i. <input type="checkbox"/> The worker has a prior history of moves to obtain qualifying work (provide comment), OR ii. <input type="checkbox"/> There is other credible evidence that the worker actively sought qualifying work soon after the move (provide comment).									
5. The qualifying work, * CUTTING/PACKAGING COULIFLOWER, was (make a selection in both a. and b.): a. <input checked="" type="checkbox"/> seasonal OR <input type="checkbox"/> temporary employment <input type="checkbox"/> all applicable, check. b. <input checked="" type="checkbox"/> agricultural OR <input type="checkbox"/> fishing work <input type="checkbox"/> general subsector (provide comment)									
6. (Complete if 'temporary' is checked in 4(b). The work was: a. <input type="checkbox"/> worker's statement (provide comment), OR b. <input type="checkbox"/> employer's statement (provide comment), OR c. <input type="checkbox"/> State documentation for _____									

V. PARENT/GUARDIAN/SPOUSE/WORKER SIGNATURE	
I understand the purpose of this form is to help the State determine if the child(ren)/youth listed on this form is/are eligible for the Title I, Part C, Migrant Education Program. To the best of my knowledge, all of the information I provided to the interviewer is true.	
	FATHER 04/07/15
Signature	Relationship to Child Date

VI. EMPLOYER DATA CERTIFICATION	
I certify that based on the information provided to me, which in all relevant aspects is reflected above, I am satisfied that these children are migratory children as defined in 20 U.S.C. § 9902) and implementing regulations, and thus eligible as such for Migrant services. I hereby certify that, to the best of my knowledge, the information is true, reliable, and valid and I understand that any false statement provided herein that I have made is subject to fine or imprisonment pursuant to 18 U.S.C. 1001.	
MIKE MCCLAUGHLIN	04/07/15
	Date

Page 1 of 2 version 7.09 web

The end result - ezPaper

► Finishing the COE

- When the COE is finished you can look it over

NATIONAL CERTIFICATE OF ELIGIBILITY

I. FAMILY DATA									
Male Parent/Guardian: RUIZ, RAFAEL					Female Parent/Guardian: RAMIREZ, JENNIFER				
Current Address: 861 JEFFERSON PO BOX 586					City: SAN LUIS	State: AZ	Zip: 85349	Telephone: (928) 11-2222	

II. CHILD DATA									
Last Name 1	Last Name 2	Suffix	First Name	Middle Name	Sex	Birth Date	MB	Code	Residency Date
RUIZ	RAMIREZ		CLAUDIA		F	7/15/06	N	04	4/10/15
RUIZ	RAMIREZ		RAFAEL		M	9/12/07	N	04	4/10/15

III. QUALIFYING MOVE & WORK

1. The child(ren) listed on this form moved from a residence in CA/USA to a residence in GADSDEN #02 / SAN LUIS / AZ / SALINAS

2. The child(ren) moved (complete both a. and b.):
a. on own as worker, OR with the worker, OR to join or precede the worker.
b. The worker, JENNIFER RAMIREZ, is the child or the child's parent spouse guardian.
i. (Complete if "to join or precede" is checked in 2a.) The worker moved to _____
The child(ren) moved on _____ (provide comment)

3. The Qualifying Arrival Date was 04/10/15

4. The worker moved due to economic necessity in order to obtain:
a. qualifying work, and obtained qualifying work, OR
b. any work, and obtained qualifying work soon after the move, OR
c. qualifying work specifically, but did not obtain the work. If the worker did not obtain the qualifying work:
i. The worker has a prior history of moves to obtain qualifying work (provide comment), OR
ii. There is other credible evidence that the worker actively sought qualifying work soon after the move (provide comment).

5. The qualifying work, * CUTTING/PACKAGING COULIFLOWER, was (make a selection in both a. and b.):
a. seasonal OR temporary employment all applicable, check.
b. agricultural OR fishing work seasonal substitute (provide comment)

6. (Complete if "temporary" is checked in 4b.) The work was:
a. worker's statement (provide comment), OR
b. employer's statement (provide comment), OR
c. State documentation for _____

IV. COMMENTS (Must include 2b, 4c, 5, 6a and 6b of the Qualifying Move & Work Section, if applicable)
FAMILY MOVED FROM SALINAS CALIFORNIA TO SAN LUIS ARIZONA ON APRIL 10TH, 2015 TO WORK IN AGRICULTURE. MRS. RAMIREZ OBTAINED A JOB WITH MATIAS VILLEGAS COMPANY CUTTING AND PACKAGING COULIFLOWER. THIS IS THE FAMILY'S VERY FIRST MOVE.

V. PARENT/GUARDIAN/SPOUSE/WORKER SIGNATURE
I understand the purpose of this form is to help the State determine if the child(ren)/youth listed on this form is/are eligible for the Title I, Part C, Migrant Education Program. To the best of my knowledge, all of the information I provided to the interviewer is true.
Signature: _____ Relationship to Child: FATHER Date: 04/07/15

VI. RESPONSIBILITY DATA CERTIFICATION
I certify that based on the information provided to me, which in all relevant aspects is reflected above, I am satisfied that those children are migratory children as defined in 20 U.S.C. 6399(2) and implementing regulations, and thus eligible as such for Migrant services. I hereby certify that, to the best of my knowledge, the information is true, reliable, and valid and I understand that any false statement provided herein that I have made is subject to fine or imprisonment pursuant to 18 U.S.C. 1001.
Signature: MIKE MCCLAUGHLIN Date: 04/07/15

Page 1 of 2 version 7.09 web

The end result - ezPaper

▶ Finishing the COE

▶ And send it to the reviewer

[Previous](#)  **National COE** [Next](#)

Record the family's current physical address. This is the address where the family resides.

Current Address :

City :

State :

Zip :

Phone :

[Refresh](#)
[Save COE](#)
[Unfinished COEs](#)
[Logout](#)

[- Family Data](#)
[Parents/Guardians](#)
[Legal Parents](#)
> [Current Address](#)
[Home Base Address](#)

[+ Child Data](#)

[+ Qualifying Move and Work](#)

[+ Signatures and Certification](#)

[+ Summary](#)

COE Collection System Version 1.15

The end result - the COE Process

- ▶ Recruiter collects COE information

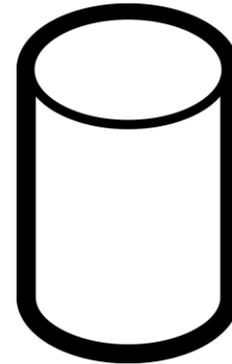
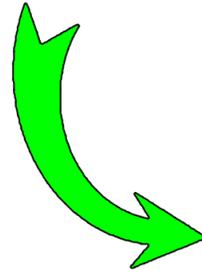


The end result - the COE Process

- ▶ Recruiter collects COE information

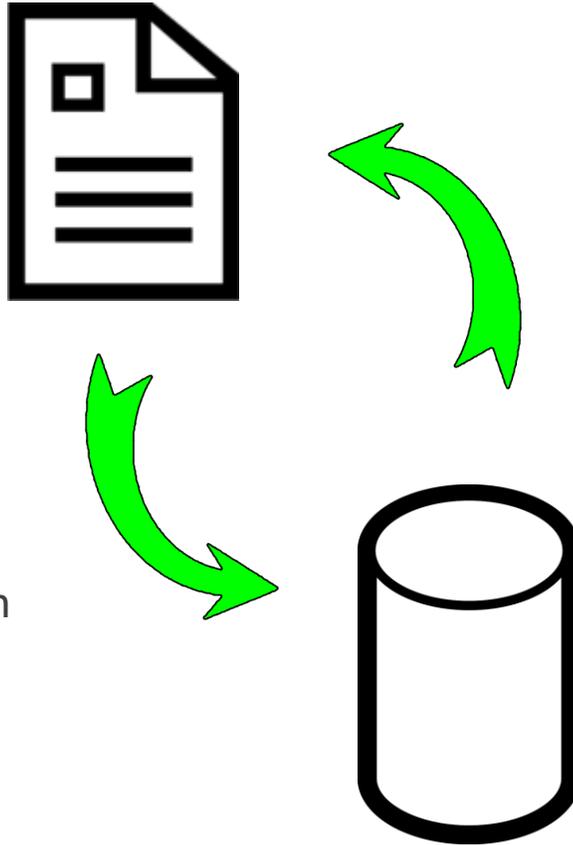


- ▶ Sends for Review



The end result - the COE Process

- ▶ Recruiter collects COE information
- ▶ Sends for Review
 - ▶ Reviewer sends back for clarification (if needed)

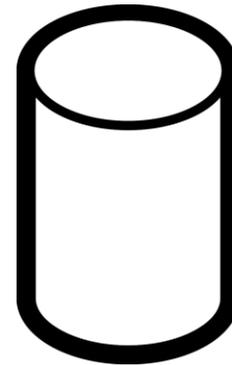
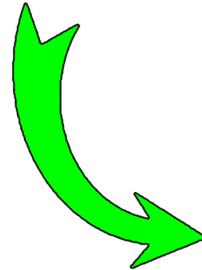


The end result - the COE Process

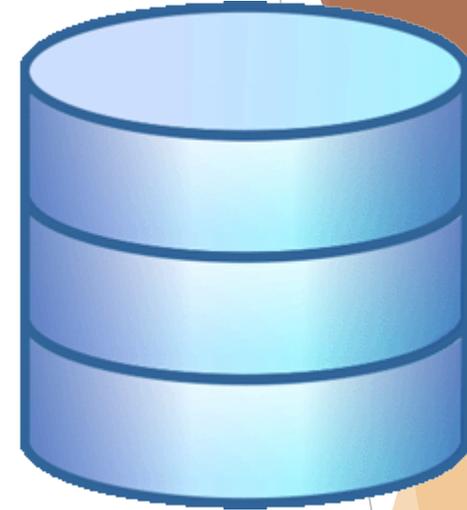
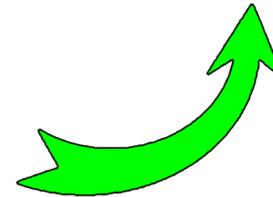
- ▶ Recruiter collects COE information



- ▶ Sends for Review



- ▶ Reviewer sends on to the database



Practical Demonstration



Conclusion - Discussion and questions

The background of the slide features abstract, overlapping geometric shapes in various shades of orange and brown. These shapes are primarily located on the right side and bottom of the frame, creating a modern, layered aesthetic. The text is positioned in the upper left quadrant against a plain white background.

Creating an Electronic COE for Recruiters

TROMIK Technology Corporation
and the
Region 1 Migrant Education Program Office
Georgia Department of Education